

Alpine Host Report - DAY USE

Day use is not for overnight stays. Examples: Sunday Hikers, Crafting

Name of Trained Host: _____ Event date(s): _____

Attendees:

E Mail Address: _____ Times: _____

Phone Number: _____

Event description: _____

Chart of
Accts

Group Use

Base Fee (Day Use)

Additional charge for groups of 20 people or more	\$ 65.00	<input style="width: 80px;" type="text"/>	**[1]	43420
Fee may be more for special circumstances.				

Day Use Fee

Members:	# of prsn:	<input style="width: 60px;" type="text"/>	X	\$ 4.00	<u>\$0.00</u>	43420
Guests:	# of prsn:	<input style="width: 60px;" type="text"/>	X	\$ 7.00	<u>\$0.00</u>	43430
Amount to be paid				TOTAL	<u><u>\$0.00</u></u>	**[2]

Individual Day Use

Day Use Fee

Members:	# of prsn:	<input style="width: 60px;" type="text"/>	X	\$ 4.00	<u>\$0.00</u>	43420
Guests:	# of prsn:	<input style="width: 60px;" type="text"/>	X	\$ 7.00	<u>\$0.00</u>	43430
Amount to be paid				TOTAL	<u><u>\$0.00</u></u>	**[3]

Donations

\$0.00 **[4]

Supplies for Alpine Lodge (submit receipts):

\$0.00 **[5] 65040

Total to Alpine Lodge ((1)+(2)+(3)+(4)-(5))

\$0.00

Please make check payable to **Alpine Lodge**. (not CAC, not California Alpine Club, not Alpine Club)

Send the following to the Alpine Lodge Trustee:

1. This Report
 2. Member-Associate Member Log
 3. Leave No Trace Check Out form
 4. Inventory Essentials
 5. Receipts for Lodge supplies, if any
 6. ONE CHECK from HOST or VENMO payment
- (Write the date of your event in the check/venmo memo)

Wendi Olmstead
1444 Sunrise Pkwy
Petaluma, CA 94954-1542
wendiolmstead@comcast.net
707-478-9344

VENMO: @Alpine-Lodge (NOT @Alpine-Lodge1)

Prepared by: _____ Email Address: _____ Date: _____

Staff Action Trustee will validate report and send check and report to Alpine Treasurer.

Maintain files of backup data.

Feb-23 AP