



The following documents have not been approved by the Membership and Board due to a lack of quorum at the meeting. At such time as they are approved this front page will be removed.

CALIFORNIA ALPINE CLUB

Board of Directors Meeting Quarterly Meeting Annual Meeting

Alpine Lodge, Saturday, 7-20-19

Attendees: Board Members (please print)

Club Members (please print)

1	Cindy Barnhill	1	CARROL PEARSON
2	MARK Sapiro	2	KAREN ULRING
3	Jim Warde	3	DON MACSBARY
4	Dan Larson	4	Marionne Peritore
5	Amy Pertschke	5	Maryann Kemper
6	JEFF GRIMSHAW	6	JOHN SCOTT
7	Cindy Toran	7	Angie Williamson
8	Fiona Finlanmon	8	Paul Kawasaki
9	Cheryl Wilkins	9	Mary Cosgrove
10	Jim NIXON	10	Rebecca Hamilton
11		11	Juba Thak
12		12	Alex Lipendin
13		13	Cindy Toran
14		14	Fiona Finlanmon
15		15	Cheryl Wilkins
16		16	Ernie Gouvisoux
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California Alpine Club Quarterly Membership Meeting Minutes

Alpine Lodge Saturday, July 20, 2019

Board President Jay Gustafson called the meeting to order at 1:15 PM.

President - Jay Gustafson – Present	Director – Nancy Emerson – Absent
Vice President – Ann Meneguzzi – Present via phone	Director – Amy Pertschuk - Present
Secretary – Candy Barnhill – Present	Director – Dan Larson – Present
Treasurer – Jeff Grimshaw – Present	Director – Tim Warden - Present
Registrar – Mark Sapiro – Present	Past President - Jim Nixon – Present

Incomplete listing of members attending attached

Call to establish a quorum: The president ascertained a quorum was not present.

Recognition of request(s) to add item(s) to agenda: No requests.

Approval of agenda: J.Grimshaw moved, A.Pertschuk seconded. Approved unanimously.

COMMUNICATION: **Written:** None **Oral:** None

OFFICER AND DIRECTOR REPORTS:

President: Jay reported that member requests to the Sunshine Committee to reach out to CAC members are increasing. Currently there are several vacant Committee and Alpine Trustee positions which the Club is working to fill.

Treasurer: Jeff reported that the Club's financial status is healthy. All dues that come in to the CAC which are not used to cover expenses are distributed to Echo Summit and Alpine Lodges. Club financials are posted on the CAC website. Members with questions are welcome to e-mail or telephone Jeff.

Registrar: Mark reported as of July 19, 2019, total memberships were 534, total members are 705. 63 memberships (81 members) did not renew for CY19-20. Throughout the year new members join the club while a few individuals do not renew their memberships.

Secretary (Candy), **Past President** (Jim N), **Director** (Dan): No updates.

Director: Amy reported that the CAC operates on an April 1 – March 31 fiscal year. Jeff (club Treasurer), Carroll and Amy (Finance Cmtee members) have been reviewing line items on the consolidated financials spreadsheet. Recommendations for additions and naming conventions have been made. The CAC is a 501c7 organization. Amy used a pie chart to give a brief explanation of FY19 expenses and revenue. Approximately 37% of club revenue comes from dues. Expenses include events/meals/lodging associated w/ lodge events; facility repairs, maintenance, (capital) improvements; utilities; insurance.

Dan Larson explained that Echo Summit Lodge sits on land owned by the US Forrest Service. (Capital project) upgrades to the lodge must be ADA compliant. Alpine lodge owns the land it sits on. Alpine lodge had a survey done and has a contract with the county regarding lodge improvements. Anytime Alpine Lodge is granted a building permit, 20% of the value of the permit must be spent on ADA compliant upgrades.

Director: Tim reported 74 club members participated in the July 4th luncheon. Everyone had a nice time.

COMMITTEE REPORTS:

Finance – Carroll reported currently there are 14 club members who volunteer their time and talents as members of the Finance Committee. Members of the Finance Committee continue working with Amy and Mark (Registrar) as the membership platform project moves forward. The records retention spreadsheet has been updated and placed on the web. Complete committee e-report at end of meeting minutes.

Outings – Renee H. The Outings program is all about the club members, "Where do you want to go and what do you want to do?" Members are encouraged to contact Renee and/or Ernie with their ideas. Saturday Sorties continue to be popular outings. International trip(s), current member favorite(s), and

new trips to the Western Sierras are in the works for 2020. The Outings Committee welcomes volunteers who would be willing to lead, assistant lead or help with 'behind the scenes' details of a trip or sortie.

Publications. Committee chair duties are being transitioned to incoming Chair, Nancy Carlisle. The ten members of the Publications Committee compile, edit and make print-ready the TRAILS newsletter and maintain the Quick Reference Guide on the website. A study was performed to look for opportunities to reduce "boilerplate" text in TRAILS. Two opportunities became readily apparent, changes have been implemented. Complete committee e-report at end of meeting minutes.

Sunshine – Mary encouraged club members to let her know if they know of club members who could use a note of cheer, compassionate condolence, or a Hello from their CAC friends.

Echo Lodge – Cindy reported that Echo Summit Lodge's USFS Permit expires 12/31/2021. Bob Henry had an initial meeting with USFS on June 4th. Cindy is working to finalize the 2015-19 Operating Plan and the subsequent 5-year plan and receive USFS approval of the plan(s). Mary Larkin-Berlinski has organized a Basic First Aid/CPR class at Echo Lodge Nov 15-17. Active trained hosts will have priority. Echo Lodge is subsidizing approximately 50% of the week-end expense. Member cost will be \$75 for food, lodging and the class. CalTrans project work continues on Hwy 50. Complete lodge e-report at end of meeting minutes.

CACF – CAC Foundation grants were distributed in June; recipients are listed on the CAC website.

CURRENT BUSINESS, NEW BUSINESS AND ROUND TABLE DISCUSSIONS:

Update on the membership management platform. – Mark, Amy and Carroll continue to work on the various phases of selecting and trialing a possible platform. No questions from members on this topic.

MOTION to adjourn Membership meeting at 2:15 pm. Approved unanimously.

Next Meeting: October 19, 1:00 PM at Alpine Lodge

Respectfully submitted,
Candy Barnhill, Board Secretary

From: CAC Registrar Sent: Fri, Jul 19, 2019 2:21 pm Subject: CAC Membership Report - July 19, 2019
Here are membership counts as of July 19, 2019. The first column is all 2018-19 memberships. The second column is all who are current for 2019-20.

Regular Memberships:	173	139
Joint Memberships:	126	111
Senior Memberships:	157	146
Joint Senior Memberships:	50	47
Life Memberships:	78	78
Joint Life Memberships:	13	13

Total Memberships:	597	534
Total Members:	786	705

From: Carroll<pearsoncmp> Sent: Tue, Jul 16, 2019 6:47 pm Subject: Finance Committee Report **Finance Committee Report BoD Meeting July 20, 2019**

FINANCIAL ACTIVITY

- Financial reports are posted on the website.
- Finance Committee Members are participating in the membership management project. Costs will be tracked under CAC Membership Management and Software line items.
- Gerry Montmorency assisted the Alpine Trustees with the collection of minutes.
- Updated Records Retention list submitted with this report. Outstanding actions are completed.
- Chris Krueger is the backup for Mark Sapiro for the Sequel data base supporting our roster.

- Amy Pertschuk, Jeff Grimshaw, and Carroll Pearson are reviewing the line items on the consolidated financial spreadsheet. Recommendations for additions and naming conventions have been made to the Treasurers.
 - -Alpine Lodge should be tracking ADA expenses as Marin County has requirements. **Action:** Michael Vaggioni
 - -Alpine – Separate Events into CAC Events and Alpine Events for tracking income and expenses. **Action:** Michael, Wendi Olmstead, and Donata Mukulik
 - -Outings – Line items added to the consolidated spreadsheet. **Action:** Jeff, Renee Hamilton, and Ernie Castiaux
- Amy Pertschuk and John Lillich are working with the treasurers to produce pie charts of financial data for management information for the BoD and the Trustees. **Action:** John and treasurers

FINANCIAL HEALTH: Finances are stable.

ACTIONS:

Support the membership management project.
 Review the consolidated financial spreadsheet items.
 Produce pie charts for management control information.

Submitted by Finance Committee: Bill Mayers, John Lillich, Carroll Pearson, Cindy Toran, Tom Coleman, Mike Vaggione, Susette Stickel-Rufer, Jeff Grimshaw, Carl Duisberg, Gerry Montmorency, Craig Dahl, Amy Pertschuk, Mark Sapiro, and Jay Gustafson (Ex-Officio)

From: Lenora Young Sent: Fri, Jul 19, 2019 4:41 pm Subject: PubChair Status Report as of July

Summary: A study was performed to look for opportunities to reduce “boilerplate” (static text that does not change from month to month) on TRAILS. Two opportunities became readily apparent. The changes have been implemented.

Accomplishments:

- 1) Consolidated Innkeeper column text and recommended that requests for Innkeepers be made through the more dynamic ConstantContact vehicle
- 2) Reiterated policies concerning the use of photos in TRAILS. Note: These policies do not apply to the CAC Image Gallery at Flickr
- 3) TRAILS (Number of Pages)
 - a) An estimate containing both layout and production, and shipping costs, was provided to the Treasurer and Finance Committee
- 4) President's Message will be shortened to three paragraphs and the BoD dates information box will follow directly under the message

Pending:

1. Begin transitioning Publication Chair activities to Nancy Carlisle
 - a. Lenora to draft transition plan
2. Carroll Pearson, Susan Patrick and Helena Troy will provide backup support to Nancy
3. QRG will be posted to the website on July 26th, assuming all of the edits are in and approved.

From: Cindy Toran Sent: Thu, Jul 18, 2019 7:26 pm Subject: Echo Lodge Report for 6/20/19 CAC Meeting
ECHO SUMMIT LODGE REPORT CAC BOARD OF DIRECTORS & QTRLY MEETING – JULY 20, 2019

- CalTrans Project to Replace Bridge/Viaduct on Hwy 50: Work and Hwy 50 traffic control is underway. Have heard no further complaints from hosts.
- USFS Permit expires 12/31/2021: Bob Henry had an initial meeting with USFS on June 4th. It appears that we will only need to supply:
 - Letter authorizing Bob to act on behalf of CAC/Echo Lodge.
 - Proof of Insurance.
 - Completion/approval of USFS Operating Plan. Cindy Toran is working with USFS to finalize the 2015-2019 plan and the following 5-year plan.
- Basic First Aid/CPR Class: Mary Larkin-Berlinski organized a class at Echo Lodge for Nov 15-17. Active trained hosts will have priority. We have 16 participants so far and will open it up to others to fill the other 9 potential spots. Cost is \$75 for the weekend for food, lodging, and the class.
- Projects:

- Paint Lodge: After discussion with a professional painter, we will first power wash where snow resulted in leeching. If successful, we will not need to paint.
- Shed siding: A neighbor of Bob has a portable mill and could make the battens. Estimate forthcoming.
- Replace shower stalls on 2nd Floor: Discussed at Spring Work Party (SWP). Bob pricing shower kits.
- Add heater in 2nd floor men's bath: Wiring completed at SWP; considering remodel with counter at location of sinks. Also considering heated flooring.
- New mattresses for 3rd Floor Dorm: New mattresses will be delivered July 24th. Cost = \$7,862. We have also purchased new bedspreads and pillow shams for the 3rd floor. Cost = \$949. Mattress protectors are in transit. Cost = \$636.
- New Coffee Maker: Cost approximately \$400.
- The next Echo Trustee Meeting will be Tuesday, July 30th, 5 pm, by teleconference.

From: Arlin Weinberger Sent: Tue, Jul 16, 2019 12:16 pm Subject: CACF Report
 No new/updated report for the Foundation. Last report covered our 2019 grants. Mary Cosgrove will be in attendance to answer questions.