

## Leave No Trace

Please use the following checklist to verify leaving the lodge as if the maid's just left.

**Current Host** completing this form: \_\_\_\_\_ **Date:** \_\_\_\_\_

**Doors and Locks:** Were all doors and windows locked upon arrival? Y/N When you left? Y/N  
Did you use/find/replace the basement key? Y/N

**Main Lodge:** Clear of clutter? Y/N Vacuumed? Y/N tables wiped down? Y/N  
Windows washed? Y/N Wastebaskets emptied? Y/N Fireplace turned off? Y/N  
Bathrooms have spare supplies? Y/N

**Tam Building:** Clear of clutter? Y/N Vacuumed? Y/N tables wiped down? Y/N  
Windows washed? Y/N Wastebaskets emptied? Y/N Bathrooms have spare supplies? Y/N

**Kitchen:** Ovens/griddle off? Y/N Floors clean? Y/N Garbage outside and pest-proof? Y/N  
Dishwashing and counters all clean? Y/N Pans, utensils cleaned and replaced? Y/N  
Range de-greased and oven-cleaned; even the left-of-griddle grease-catcher? Y/N Fridges  
cleaned and all left-overs dumped (except condiments/long shelf life)? Y/N Pantry items  
date-marked? Y/N Pantry tubs cleared of stale/perishable items? Y/N Dishtowels, hot-  
pads and aprons laundered? Y/N Lost-n-found items tagged? Y/N

**Rooms:** Bedspreads and pillows in-place and tidy? Y/N Vacuumed? Y/N Dusted? Y/N  
Under the beds? Y/N Windows clean? Y/N Wastebaskets emptied and re-lined? Y/N  
Lightbulbs checked? (40-watt mini-bulbs are in Host cabinet)? Y/N

**Vacuum cleaners.** Were any broken? Y/N Bags not too full, belts not broken? Y/N

**Bathrooms.** Sinks, showers and toilets cleaned and not leaking (call Trustee\*, ASAP if repairs  
needed)? Y/N Floors mopped? Y/N Shower-curtains and floor mats laundered and replaced?  
Y/N Lightbulbs working? Y/N

**Outside:** Porch furniture clean and stowed? Y/N BBQ Clean? Y/N Garbage Area Tidy? Y/N

**Overall.** Did you find and leave Alpine Lodge in the "Leave No Trace" manner? Y/N Does  
anything need repair/service/replacement? Y/N

**Remarks:** \_\_\_\_\_

\_\_\_\_\_  
This form can be used for guidance only, or completed and sent in with  
the event form and payment. If there's a problem inform the scheduler or any Alpine Trustee.