

California Alpine Club Board of Directors Meeting Minutes  
Alpine Lodge Saturday, February 16, 2019

President Jay Gustafson called the meeting to order at 2:08pm

President Jay Gustafson – Present	Director Nancy Emerson – Present
Vice President Ann Meneguzzi – Present	Director Amy Pertschuk – Present
Treasurer Jeff Grimshaw – Present via phone	Director Dan Larsen – Present
Registrar Mark Sapiro – Present via phone	Director Tim Warden – Present
Secretary Candy Barnhill – Present via phone	Past President Jim Nixon – absent
Members present: B.Henry, A.Weinberger, S.Finnegan; via telephone C.Pearson, E.Castiaux	

Call to establish a quorum: The president ascertained a quorum was present.

Recognition of request to add item(s) to agenda: Innkeeper expenses reimbursement – Tim W  
Vote on FYE 18 dues distribution to lodges – Jeff G.

Motion to accept agenda: Approved unanimously

Approval January 26, 2019 BoD meeting minutes: Approved unanimously

**New Members for Board Approval:**

**Terri Lyde**, Atlanta, GA Sponsors Shelly Navine and Candy Barnhill

**Tom Thompson** Melanie Facen and Bob Harlow

**Sara Poisson** Shelly Navine and Amy Pertschuk

**Terry Matthews** Mary Cahill and Tom Coleman

Approval of new members: Tim moved / Jeff seconded. Approved unanimously.

**Communication: Written: None Oral: None**

**OFFICER AND DIRECTOR REPORTS:**

President (Jay), Secretary (Candy), Directors (Amy, Dan, Tim): No updates

Vice President (Ann) – FWOC has not yet selected a theme or meeting site so there may not be a 2019 FWOC annual conference.

Treasurer (Jeff) – The current insurance carrier is declining to renew fire insurance for both lodges due to lodges being ‘excessive wild-fire risks’. Jeff is working with current carrier to find a new carrier for fire insurance. Dan and Jay will provide support to Jeff on resolution of this issue.

Registrar (Mark) – 580 total memberships, 766 individual members. Full report at end of minutes.

Director(s) – Nancy reminded BoD members to RSVP for the upcoming St. Patrick’s Day dinner. The ‘Post-It-Note’ volunteer outreach activity during the January members’ meeting resulted in approximately 20 responses by members.

**COMMITTEE REPORTS:**

Finance, Historian, Membership, Parliamentarian, Publications, Sunshine, Website, Youth, Social Events – Reports will be provided at April Quarterly meeting.

Outings – Full report at end of minutes. Ernie reported that Renee, Mary L-B and he will meet at Alpine Lodge on Sunday February 24 to discuss (new) Outings policies and procedures for trips and to inventory equipment. They will report back to the BoD. Ernie invited BoD members to participate in Saturday Sorties and/or on adventure outings. Inquiry from Candy regarding Cancellation Policy wording in monthly Outings e-blast.

Alpine Lodge – No report

Echo Summit Lodge – Full report at end of minutes. Bob reported that there is a lot of snow at Echo Summit Lodge. Two hosted events had to be cancelled due to road conditions, those who are able to make it to the lodge are enjoying themselves. Bob has already contacted the USFS to get a jump on renewing the lodge’s USFS permit which expires 12/31/2021. No updates/news received from CalTrans on the Bridge/viaduct replacement project since the November 2018 meeting. No major projects on the horizon. Bob is getting bids on having the lodge painted. Projects under discussion include repair and upgrades to the large shed and upgrades to the 2<sup>nd</sup> floor showers.

CAC Foundation – Arlin reported that she and Ernie will co-lead a hike on March 2 at Slide Ranch, one of the CACF grant beneficiaries. Renee is working on a fall trip to benefit the CACF.

## **CURRENT BUSINESS**

**Retention/Storage of Trustee Minutes (seven years).** Finance Committee (Carroll) reported that Echo Summit Lodge is compliant. They have prior years of minutes stored at Alpine Lodge, the current year minutes are with the lodge secretary. Alpine trustees have been contacted, offered the opportunity to store their minutes hard-copy or as e-file on CAC website. Finance Cmtee is waiting on response from Alpine Trustees.

**Volunteer support for Alpine Trustees; Volunteerism in the club.** Jay reported positive response to member outreach via the Post-It-Note activity during the January members' meeting. Leadership needs to find ways to make it easier for members to be aware of upcoming opportunities and to volunteer. Nancy is focusing on this endeavor.

**Designation of individual as back up for Registrar / maintenance of Membership Roster.** Nancy forwarded list of possible individuals to Mark, she will follow up with one new member. Mark has not moved forward; registration system and membership d-base including annual dues renewal letter are in-flux. Position description needed. Mark is waiting to see how it will all come together. Upcoming weeks he will be busy with annual dues letter, exploration and possible implementation of third-party membership management platform, registrar duties.

**Draft Outings Policies.** See Outings Committee report.

**FY19/20 draft budget.** Jeff has received numbers for Echo Lodge. Has not received data for Alpine Lodge so will use actual numbers from prior FY to project for upcoming FY.

**Revision(s) to Annual Dues Renewal letter.** The 2019 dues renewal letter currently a blank slate. Jay suggested a set amount for donation to CACF be filled in as part of total dues with opt out. Lengthy discussion. Round-table poll of BoD resulted \$25 CACF donation amount. Total dues amount will be filled in, no round-table consensus that \$25 CACF be automatically filled in on letter. For 2019 no separate check required for CACF donation, Jeff will transfer funds timely.

**ACTION:** The CACF will hand address a letter to each life member including a SASE.

**ACTION:** By 3/1/19 Mark will have a draft copy of the 2019 dues renewal letter to BoD for review.

**Membership management platform.** Amy reported initial investigation has determined that a membership management platform would facilitate online payments and benefit the registrar. Further review will be needed to address the needs of the CAC treasurer and the Finance Committee. A conference call is set for Monday February 18, participants Michael V, Gerry M, Jeff G, Mark S, Angela, Amy P, Mary C  
Candy asked if a platform would allow multiple members to receive e-payments for social events using the CAC membership platform. Most likely no. Issue of member's credit card security when event hosts use e-payors such as PayPal, who has liability if a member's credit card # is pirated.

**CACF request for Sustained Financial Support.** –Tabled to March meeting.

**Planned Alpine Lodge major capital expenditures.** - No report from Alpine trustees. Carroll reported Craig Dahl and Gerry Montmorency are new members of the Finance Committee. Gerry will work with Tom and the Alpine trustees on Alpine capital planning.

## **NEW BUSINESS**

**Dues distribution FYE 2018** – Motion by Jeff to distribute dues to lodges per CAC Dues Distribution Analysis received from Jeff 2/6/219. Seconded by Ann. Unanimous approval.

**Reimbursement to Weekly Innkeepers** – Tim reported that Sunday innkeepers do not know how to request reimbursement for snacks they purchase for hikers. Roundtable discussion. Traditionally has typically been a member's donation to the operation(s) of the lodge. Possible options include standard form (w/ receipts?) each innkeeper mails to Jeff, every innkeeper gets a standard amount [~\$10], weekly innkeeper pays self before putting money in designated slot in kitchen, set amount given annually to Jana to distribute among weekly innkeepers.

**ACTION:** Jeff to write suggested solution and present at March BoD meeting.

**Update on filling the open BoD and trustee positions; Awards Committee nominee(s).** No report.

**Guidelines for inquiries regarding and use of lodges by reciprocal FWOOC individual members.**

Discussion. Ann had sent reply to Jay/Candy/Donata when question arose in summer of 2018. Current policies will be followed, no spontaneous overnights unless a trained lodge host is at lodge.

Meeting adjourned at 3:27 pm.

**Next BoD Meeting: Saturday March 16, 2019, 2:00 PM**

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Email dtd 2/25/2019 from CAC Registrar:

Here are membership counts as of Feb 15, 2019

Regular Memberships:	171
Joint Memberships:	125
Senior Memberships:	143
Joint Senior Memberships:	48
Life Memberships:	80
Joint Life Memberships:	13
<b>Total Memberships:</b>	<b>580</b>
<b>Total Members:</b>	<b>766</b>

Email dtd 2/13/2019 from E.Castiaux: Club Officers / Board of Directors

The Outings committee has increased the number of events this past year. And we are working on growing the number and variety of different types of outings for this coming year. Besides our usual outings, we have added backpacking, rafting, a boat trip, dog friendly hikes, and events targeting our less able members. This Fall we are planning an International trip which will also provide support our Foundation.

I have attached a file containing a partial listing of outings that are being planned for the next few months for your information. To promote participation, during this past year, in addition to the monthly TRAILS listing of events, we have started a monthly Outings e-mail and a Meet-up site. I encourage you to checkout our Meet-up site which may be found at this active link

<https://www.meetup.com/CAC-Outings>

**You are invited to join your fellow members, enjoy the camaraderie and fun. We would love to see you on our Outings.**

Ernie and Renee

Email dtd 2/15/2019 from C.Toran:

ECHO SUMMIT LODGE REPORT. CAC BOARD OF DIRECTORS MEETING – FEBRUARY 16, 2019

- SNOW: Several major storms over the past few weeks. Two hosted events were cancelled due to road conditions. Those who can get to the lodge are enjoying glorious conditions!
- CalTrans Project to Replace Bridge/Viaduct on Hwy 50: Still no updates from CalTrans since the Nov 16<sup>th</sup> meeting at the lodge.
- USFS Permit expires 12/31/2021: Bob Henry to initiate contact with USFS to get an early start on requirements.
- There are no major projects on the near horizon, but these are on the table: Painting the lodge and work on the siding on the large shed. Bob is working to obtain bids for the painting. Another potential project under discussion is to upgrade the 2<sup>nd</sup> floor showers.
- The next Echo Trustee Meeting will be Tuesday, March 5th, 5 pm, by teleconference.