

California Alpine Club Board of Directors Meeting Minutes  
Alpine Lodge Saturday, January 26, 2019

President Jay Gustafson called the meeting to order at 2:50pm

President Jay Gustafson – Present	Director Nancy Emerson – Present
Vice President Ann Meneguzzi – Present	Director Amy Pertschuk – Present
Treasurer Jeff Grimshaw – Present	Director Dan Larsen – Present
Registrar Mark Sapiro – Present	Director Tim Warden – Absent
Secretary Candy Barnhill – Present	Past President Jim Nixon – Present

Members present: M.Cosgrove, C.Toran, S.Finnegan, C.Pearson, G.Montmorency, A.Weinberger, J.Ravel, E.Downey, S.Quarles

Call to establish a quorum: The president ascertained a quorum was present.

Recognition of request to add item(s) to agenda - none

Motion to accept agenda: Jeff moved / Mark seconded. Approved unanimously

Approval November 17, 2018 Board mtg minutes: Jeff moved / Mark seconded. Approved unanimously

**New Members for Board Approval:**

Richard Boyden, Berkeley, CA	Sponsors: Mary Cosgrove and Melanie Facen
Dorothee Buth, Santa Rosa, CA	Sponsors: Shelly Navine and Tom Coleman
Huda Nassori, San Ramon, CA	Sponsors: Alma Fletcher and Steven Smith
Erin Korff, Oakland, CA	Sponsors: Tom Coleman and Jessica Kachian
Brendan Loftus, San Francisco, CA	Sponsors: Tom Coleman and Nick Gregoratos
Faith Mooney, San Rafael, CA	Sponsors: Nancy Westreich and Tom Coleman
Kathleen & Frank Schlier, San Francisco	Sponsors: M Straka and Edie Nelson
Laney and Greg Smith, Mill Valley, CA	Sponsors: Jennie Bruyn and Tom Dewey
Johanna Sistik, Pt Richmond, CA	Sponsors: Tawni Stober Hill and Mila Johanson
Joan Walker, Larkspur, CA	Sponsors: Dorsey Taggard and Tim Warden

**Reinstatement**

Maryann Kemper, San Diego, CA	Sponsors: Rani Davedasan and Jim Ballou
Vital Schoeb, Santa Rosa, CA	Sponsors Robert Henry and George Misak

Approval of new members and reinstatement: Ann moved / Mark seconded. Approved unanimously.

**Communication:**      **Written:** None      **Oral:** None

**CURRENT BUSINESS:**

**FY19/20 draft budget.** Draft in development. Jeff will have numbers for first three quarters for February BoD meeting. Information needed / requested from Alpine Trustees is the delay. Lengthy discussion regarding how to give support to Alpine Trustees and what type support may be needed. Alpine trustees have advised they do not have a person familiar with budgeting processes nor data manipulation. Despite forms being available on website, inconsistency from members using Alpine Lodge when submitting payment to Donata. IRS requires member and non-member income to be reported separately. Need formalized system for recording income and expenditures. Possible options: Letter from BoD and Finance Committee; Meeting w/ Alpine Trustees, Jay and Amy [BoD], Jeff and Carroll [Finance Cmtee]. Due date for information from Trustees, March BoD meeting.

**Designation of individual as back up for maintenance of Membership Roster.** Per Mark is a complex issue. Need individual experienced with CAC d-base, Sequel data systems. Upcoming months he will be extra busy with Annual Dues letter / mailing / receipt payments; exploration and implementation of third party membership management platform, registrar duties.

**ACTION:** Each BoD member to suggest a candidate to shadow Mark and learn Registrar duties and data systems.

**Draft Outings policies** including cancellation, equipment use, purchasing, priority of use. Procedure needed to make trip waivers easier to process and store.

Policy needed regarding leaders of overnight trips [must] be CPR and 1<sup>st</sup> Aid or WFA certified for all overnight outings; who will cover certification expense

Cindy Toran advised that the NFS wants every Echo Summit Lodge host trained in WFA. E.S.Lodge is not up for recertification for ~2 years. Trustees are aware but have not addressed this issue with NFS yet. If NFS mandates certifications of lodge hosts, who will pay for the certs which are not inexpensive.

**ACTION:** Jay to reach out to Renee and Ernie regarding laying framework for 1) how BoD support Outings program and Renee/Ernie, 2) developing outings policies and possible timeline. (Suggested) committee of Renee, Ernie, Cindy T, Bob H, Mary B, Mark S, 1 volunteer to work on policies and standardize Adventure Outings procedures development.

**Revisions to New Member application and Annual Dues Renewal letter.** Amy and Mark working on revised 2019 letter. Carroll encouraged BoD to be cognizant of members who cannot meet the volunteer expectation but who are willing to pay their dues and continue receiving TRAILS. It would not be in anyone's interest if a member were to feel they needed to resign from CAC because they can not meet the annual volunteer commitment.

**ACTION:** Draft copy of 2019 Annual Dues Renewal letter to be presented at February meeting.

**CACF request for Sustained Financial Support** – Jeff recommended a percentage not a flat rate amount of support if BoD moves forward with CACF request. The CACF financial support funds would come from monies distributed among the lodges, currently a 4:3 ratio based on square footage. Lengthy discussion. Roundtable poll outcome: 5:4 use of dues for sustained financial support of CACF is not appropriate use of dues. Discussion tabled to February meeting.

## **NEW BUSINESS**

**Planned major capital expenditures** – John Betthausen will work with Alpine Trustees to obtain projected figures for February BoD meeting.

**Change May 2019 BoD meeting time** – Unanimous approval to change meeting time to 10:00am

**Membership management platform to facilitate dues renewals, event sign ups.** – Preliminary discussion. Roundtable consensus to approve up to \$1,000 for exploring options, moving this item forward.

Meeting adjourned at 4:34pm.

**Next BoD Meeting: Saturday February 16, 2019, 2:00 PM**

# CALIFORNIA ALPINE CLUB

Board of Directors Meeting Quarterly Meeting Annual Meeting

Alpine Lodge, Saturday, 1/26/19

Attendees: Board Members (please print)

Club Members (please print)

1	Marilyn Straka	1	M Straka
2		2	JOHANN SISTER (N)
3		3	Eva Eugster
4		4	AUDREY O'CONNOR
5		5	JOAN WALKER (N)
6		6	CLARE WEAVER
7		7	Patricia Ernshanger
8		8	Heide Coleman
9		9	
10		10	<del>Dianna</del> Fincher
11		11	Eileen Downey
12		12	Jon Betthausen
13		13	Antonin Guttman
14		14	Ann Meneguzzi
15		15	<del>TERESA</del> Terry Lytle guest
16		16	Kara O'Malley
17		17	BOB HEWY
18		18	Julie Kela

1	Jim NIXON	1	Faith Mooney
2	Dan Larson	2	FRED KLAMMT
3	MARK SAPIRO	3	Cindy Toran
4	JEFF GRIMSHAW	4	Bev DeVe
5	Amy P	5	RUSS MABARDY
6	Nancy Larson	6	Kathleen Schlier (N)
7	Candy Cornhill	7	FRED CASTANA
8		8	Renée Hamilton
9		9	GERRY MONTMORENCY
10		10	LYNN WHITE
11		11	Arlin Weinberger
12		12	JAN GUSTAFSON
13		13	CARROLL PEARSON
14		14	KEN JUDY
15		15	Stere Quorles
16		16	
17		17	
18		18	
19		19	