

**MINUTES
CALIFORNIA ALPINE CLUB
BOARD OF DIRECTORS MEETING
Saturday, September 20, 2014**

President Jim Nixon called the meeting to order at approximately 2:15pm.

Board Members Present: Jim Nixon (presiding), Graham Forder, Bill Mayers, Ann Meneguzzi, Helena Troy, Gene Kendrick, Jay Gustafson, Torie Beedle, and Douglas Evans.

Members Present: Carroll Pearson

Call for a Quorum: President Nixon ascertained that a quorum was present.

Additional Agenda Items: none

Accept Agenda: done

Approval of Minutes from July 20 Board Meeting: approved

Reinstatement of Members - approved

Sally Hernandez

Sponsors: Hardy Dawainis and Bev Leve

Vivanne Deal

Sponsors: Tony Smith and Bev Leve

New Members - approved

Jeannine Freeman

Sponsors: Helena Troy and Nuala Caulfield

Martha Schraer

Sponsors: Edith Wilson and Jannet Schraer

Cathy Luchetti

Sponsors: Edith Wilson and Jannet Schraer

Vincent and Molly Anibale

Sponsors: Ann Meneguzzi and Jay Gustafson

Heather Rand and Thomas Post

Sponsors: Tom Coleman and Bruce Friend

Jerry and Dianne Schweickert

Sponsors: Tom Coleman and Gary Pryde

Tom Maher

Sponsors: Mary Cahill and Bill Jones

Gwen Fissel

Sponsors: Bill Jones and Mary Cahill

Patty and Gerry Montmorency

Sponsors: Jill McIntire and Mary Lynch

Reports/Discussion/Voting:

Status of By-Law Changes — Graham Forder gives summary of revision status.

Website Presentation: Carroll Pearson presented the Club's new website.

Discussion/voting on invoice(s) from Studio Reflex for website - Jim reports on unpaid invoices from Studio Reflex re website development. Need further clarification from Vicki on her most recent invoice.

Discussion and vote on compensation for Webmaster—Carroll Pearson. Motion **ap-proved** to increase webmaster hours to 210.

Distribution of CAC income to Lodges - Bill Mayers. **Approved** distribution of \$21,230 dues.

FWOC Conference Report - Jim Nixon

Backup for Registrar - Helena Troy. Discussion with registrar Torie Beedle re requirements.

Alpine Lodge Report - Jay Gustafson

Echo Lodge Report— distributed

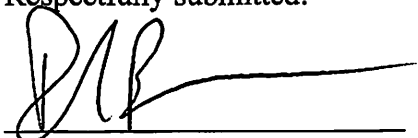
Strategic Planning Meeting—Bill Mayers / Jay Gustafson. Draft status statement distributed by Bill. Presents demographics from member survey. Approximately 30 people will attend.

Adjourned 4:30 pm

Next meeting October 18

I certify that this is a true copy of the Minutes of the September 20, 2014 meeting of the Board of Directors of the California Alpine Club.

Respectfully submitted:

A handwritten signature in black ink, appearing to be 'DBE', followed by a long horizontal line extending to the right.

Douglas B. Evans, Secretary

CALIFORNIA ALPINE CLUB
BOARD OF DIRECTORS MEETING
DATE: 10-20-14

LIST OF ATTENDEES

NAME (Please, please print!)

1	Jim NIXON	45	
2	Helena Troy	46	
3	Gene Kendrick	48	
4	BILL MAYERS	49	
5	JAY GUSTAFSON	50	
6	Ann Meleguzzi		
7	GRAHAM FORDGE		
8	Douglas EVAN		
9	CARROLL PEARSON		
10	Tonie Beedle		
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ECHO SUMMIT LODGE REPORT

CAC BOARD OF DIRECTORS' MEETING – September 20, 2014

- ADA Bathroom Remodel: We are still waiting for the final bill on the ADA bath from Tim Seeley, who has not been responding to requests to submit the final bill.
- Leach Field Repair: This project was completed, thanks to a lot of time and effort by Kurt, who had to make last-minute modifications to the plan due to proximity to an old water line that leads up to the cabins. USFS will inspect and hopefully give final approval on Sept. 18th. Cost to date: \$13,100. Budget = \$10,000.
- Replacing the Well Pump: The well pump has been replaced, chlorinated, and thereafter tested since occupants reported taste and clarity issues. Cost to date: \$8250, including post-installation testing. Budget = \$8000.
- Shed roof portico: Permits in order and lumber on site. To be built at Fall Work Party, Sept 18-21. Cost to date: \$1600. Budget=\$1000.
- Winter Schedule: Hosts are on the calendar for most winter weekends but no host as yet for Christmas holiday week. Still plenty of winter mid-week calendar openings.
- The next Echo Trustee Meeting will be Wednesday, September 24th, 2014, 6 pm, by teleconference.

ALPINE LODGE REPORT

CAC BOARD OF DIRECTOR's MEETING – September 20, 2014

SOCIAL HALL FLOOR

The Resurfacing project was complete in budget and just in time for the Forder private rental in August.

TRUSTEE TRANSITION

The Trustees have still not found replacements for the vacancy on the board, nor for the retirements planned in April 2015. We are keen to find new members who may be able to assume these roles, but are concerned with “institutional knowledge” being at a loss in this transition. Dan Larson, Edie Nelson and Russ Toran are all expected to retire in April as active Trustees for Alpine. Jay Gustafson is planning to take on CAC VP responsibilities in April 2015, so the entire board is in need of replacement. This matter has been discussed at each Trustee meeting for months, but there has been little enthusiasm from members contacted. In light of this need for institutional knowledge transfer, Dan, and Russ have agreed to continue to support the Trustees in project management for the lodge, while Jay has agreed to assist in the administrative activity of the unit by attending each board meeting and work party until new trustees are confident of their management of the Lodge. New trustees however are needed urgently.

WORK PARTY ACTIVITY

Continued member support for the work parties is encouraged by consistent CAC email broadcasts for which the Trustees are grateful. The gardening committee has been doing exceptional work on the grounds. At the August work party, a candidate member, Mr. Bob Phillips suffered a traumatic fall in the Tam Building at the end of the work party day as he and Trustee Russ Toran were completing a “safety check-list” for the building. Trustee Dan Larson and others were working in the apartment conversion project area (west side of the building) with a floor opening approximately 3ftX3ft. Messrs Toran and Phillips visited the area on their routine round, and were asked to move slightly as some action was occurring which might endanger them; Mr. Phillips did so, but unfortunately stepped thru the floor hole, injuring himself with a broken rib and a number of scrapes and scratches. He fell feet first through the floor to the basement floor below. Medics were phoned and arrived quickly, and transported Mr. Phillips off to Kaiser where he was later released. Trustees spoke to Mr. Phillips subsequently, and are grateful for his recovery and positive attitude.

5YEAR FIRE SPRINKLER INSPECTION

Dan Larson is managing an extensive and expensive retrofitting of the system to bring it up to code and meet its five year inspection specifications. This is a budgeted item in the Lodge's maintenance program, and is currently anticipated to be completed under budget.

APARTMENT CONVERSION

The Tam building apartment conversion project has received additional professional bids for work not to be completed by CAC volunteers. While the process has been slow, progress is however being made, and investment kept to budgeted amounts.

HOST TRAINING

A host training weekend will be lead by Ed Delmonte and Dan Larson on October 17/18. The preparation for this has prompted policy questions as well as manual changes which the Trustees are discussing and designing. Members who want to be able to make spontaneous overnights are required to be host trained; other members who organize and execute events for the club or privately have extended hosting responsibilities. Trustees are considering how better to qualify our members for these roles as well as how to ensure that our lodge is in well trained hands during events.

EXTENSIVE WINDOW WOOD/PAINTINGING

There are a number of windows in need of repair and painting in the social hall. These and other projects fall in the skill area between typical work party talents and professional contractor paid projects. More skilled volunteers are needed to assist in maintaining the lodge, and an new inventory of members' skills and commitments is needed.

ACCOMODATIONS MANAGEMENT

Nancy Otto has retired from managing the private party reservations for the lodge. The Trustees have taken on the responsibility to manage and stream-line this task for the next few months, Russ Toran is leading this effort, while the whole of the board was briefed and trained by Nancy. The club is grateful for her long standing service in this area, and the Trustees intend to honor her for her contribution this year.

Jay Gustafson
Ch. Alpine Lodge Trustees

**California Alpine Club
Board of Directors Meeting
Strategic Plan Status at September 20, 2014**

Background – The Alpine Club has entered a new century with very different circumstances from the founding in 1913. While there is no specific problem with the club, we want to assure the viability of the club given diversity of interests and expectations of members.

Objective - Create a detailed action plan for year 2015 forward. Gather background data on club member interests, satisfaction, complaints and vision for the future.

Schedule/Status:

The “Delta Forward” team, at this point is Jay, Margy, Torie and Bill. We will be adding new team members for specific functions

- - Gathering of information
 - The first survey was vetted and sent to members on Aug 11. There were 122 responses.
 - Second survey sent Sept 10. We have 28 responses.
- Board Retreat - weekend Oct 3-5 at Alpine Lodge.
 - Homework Package this week.
 - Over 30 signed up for Saturday Retreat Oct 4 about half for Friday evening dinner.
 - Facilitators Rose Chen and Erin Osbourne.
- Strategic Plan
 - Draft plan available by Jan 31, 2015
 - Plan available March 2015 Board Meeting for approval at Annual Meeting in April 2015

CAC Dues Distribution Analysis

As of: 9/15/14

CAC	
\$ 42,750.00	sourced from Treasurer
\$ 21,420.00	sourced from Treasurer
\$ 21,330.00	

Total Dues Collected
(April 1, 2013 to March 31, 2014)
CAC Operating Costs per budget

Net Available
(before CAC Reserve
taken out in chart below)

CAC Reserve Assumption	Net Funds for Distribution to Lodges	Alpine Distribution	Echo Distribution
	30,176	17,243	12,933
	25,000	14,286	10,714
	0	12,189	9,141

Actual FY 2013
Budget FY 2014
Break even, excess in CAC to lodges Option 1

Minimum Reserve Targets
Projected Reserve at 3/31/2015

CAC
50K
100K

Alpine	Echo
50K	43K
13K	40K*

* 5-year plan to meet min. reserves

Number of Adult Members 611	Sourced from Registrar
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Minimum per Resolution 10-A	Per Adult Member	Multiply b 611
Alpine Lodge	\$3	\$1,833
Echo Summit Lodge	\$2	\$1,222
Total		\$3,055

1) No significant requests for special project from lodges.

2) Formula for dues distribution is:

Dues Collected - CAC Operating Costs - CAC Reserve = Amount Available for lodges

3) Reserves CAC above minimum (W Hayward Bequeathment). Echo has a 5-year plan.

Alpine appears to have minimum reserves, but projected to spend in FY2014.

4) Lodge distribution is a 4:3 ratio Alpine:Echo based on square footage