

California Alpine Club

Volunteer Positions

President Board of Directors

The California Alpine Club, established in 1913, is a large and active social club. CAC is also a state of California non-profit corporation and an all volunteer-run organization. Without your help we would cease to exist! Because volunteer leadership changes on a regular basis, and the jobs themselves change over time, these Volunteer Position documents are not meant to be a set of rules, but rather they serve as current “best practice” guides. The information has been compiled by individuals who have held a particular position. Reviewing the information will enable an incumbent, possible incumbent, or any interested party to better understand what the job entails. These documents are meant to be updated on a regular basis. The Volunteer Position documents become our institutional memory. Thank you for your service!

The CAC President shall:

Become familiar with the CAC website at californiaalpineclub.org. Help to ensure that all Web-published information regarding and/or affecting your position is kept up-to-date.

1. Preside at all Club and Board of Directors meetings.
2. Determine the order of business for meetings.
3. Send draft agendas to all Board members, Trustees, and Committee Chairs prior to meetings.
4. Enforce the By-laws and Robert’s Rules of Order at meetings.
5. See that all officers and committees perform their respective duties correctly.
6. Call special meetings and appoint committees as needed.
7. Inspect and announce the results of all Club balloting and voting.
8. Serve, as needed, as an ex-officio member of all committees except the Nominating Committee.

Rev. 1 - H. M. Troy

Rev. 2 – Jim Nixon

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