

California Alpine Club

## **Volunteer Positions**

### **CAC Parliamentarian**

*The California Alpine Club, established in 1913, is a large and active social club. CAC is also a state of California non-profit corporation and an all volunteer-run organization. Without your help we would cease to exist! Because volunteer leadership changes on a regular basis and the jobs themselves change over time, these Volunteer Position documents are not meant to be a set of rules, but rather they serve as current "best practice" guides. The information has been compiled by individuals who have held a particular position. Reviewing the information will enable an incumbent, possible incumbent, or any interested party to better understand what the job entails. These documents are meant to be updated on a regular basis. The Volunteer Position documents become our institutional memory. Thank you for your service!*

#### ***The Parliamentarian shall:***

***Become familiar with the CAC website at [californiaalpineclub.org](http://californiaalpineclub.org). Help to ensure that all Web-published information regarding and/or affecting your position is kept up-to-date.***

Be responsible for clarifying procedural motions and rules of order during Board and Member meetings. Based on the principles of Robert's Rules of Order developed in 1915

#### **For Fair and Orderly Meetings as taken from [www.robertsrules.org](http://www.robertsrules.org)**

- Provides common rules and procedures for deliberation and debate in order to place the whole membership on the same footing and speaking the same language.
- The conduct of ALL business is controlled by the general will of the whole membership - the right of the deliberate majority to decide.
- Complementary is the right of at least a strong minority to require the majority to be deliberate - to act according to its considered judgment AFTER a full and fair "working through" of the issues involved.
- Robert's Rules provides for constructive and democratic meetings, to help, not hinder, the business of the assembly.

- Under no circumstances should "undue strictness" be allowed to intimidate members or limit full participation.
- The fundamental right of deliberative assemblies require all questions to be thoroughly discussed before taking action.
- The assembly rules - they have the final say on everything. Silence means consent.

Additional References:

[Introduction to Robert's Rules of Order](#)

[Roberts Rules of Order Motions Chart](#)

**Thank you for serving as our Parliamentarian and for making  
our Club stronger!**

[Parliamentarian] [Margy Eller [2.24.2015]