

**MINUTES**  
**CALIFORNIA ALPINE CLUB**  
**BOARD OF DIRECTORS MEETING**  
**January 19, 2014**

Jim Nixon presided, and called the meeting to order at 2:00 pm.

**Board Members Present:** Jim Nixon, Gene Kendrick, Graham Forder, Bill Mayers, Helena Troy, Torie Beedle, and Douglas Evans.

**Members Present:** Dan Larson, Mark Sapiro, M. Eller (sp.?)

**Call for a Quorum:** The president ascertained a quorum was present, and all actions were approved after then.

**Approval and Acceptance of Agenda:** The agenda was accepted, with no additions.

**Approval of Minutes of Last Board Meeting:** Minutes of the Board of Directors Meeting of November 16, 2013 were accepted and approved.

**Acceptance of New / Reinstated Members:** Upon motion duly made and seconded, the Board approved admission of the following new members and the reinstatement of those prior members as noted:

Lynn Zachreson (\$50 reinstatement)

Julie Batsel

Sponsors: Lyda Dicus and Jay Gustafson

Jannet Schraer and 16 yr old Odessa

Sponsors: Jay Gustafson and Dan Larson

Donata and Charles Mikulik

Sponsors: Dan Larson and Jay Gustafson

Rachel Gaunt and Frank Leahy; 14 yrs old Nathaniel and 10 yr old Sebastian

Sponsors: Jay Gustafson, Russ Toran

Wendelyn Wells and Gene

Sponsors: Mal Russell and Lee Klameda

Lindsay Rodgers

Sponsors: Jay Gustafson and Vicki Olds

Alma Fletcher  
Sponsors: Eva Libien and Jennie Bruyn

Dianna Klemmich  
Sponsors: Jennie Bruyn and Eva Libien

Helga Campbell  
Sponsors: Jennie Bruyn and Eva Libien

**Informational Items:**

Jim Nixon reported that Mary Larkin-Berlinski will replace, on a *pro tem* basis, Edie Nelson at Echo Lodge. Such action can be taken at the discretion of the President.

Change to By-Laws—Graham Forder discussed the proposed change to the By-laws regarding new membership procedures. Upon discussion, the Board determined to continue a vote on the proposed change to the next Quarterly Meeting of members.

**Reports:**

Brief reports were provided as to the following matters by the persons noted below:

Nominations Committee—Bill Mayers  
Awards Committee- Jim Nixon  
Echo Lodge—  
Alpine Lodge— Dan Larson  
CAC Treasurer— Bill Mayers

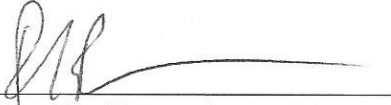
**Deferral of Quarterly Meeting:**

Given the apparent lack of a quorum, and in accordance with the Bylaws (which provide for deferral in the event the quarterly meeting falls on a holiday weekend), the Board determined to defer the Quarterly Membership Meeting until February 15, 2014.

Jim Nixon adjourned the meeting at 3:00 pm.

I certify that this is a true copy of the Minutes of the January 19, 2014 meeting of the Board of Directors of the California Alpine Club.

Respectfully submitted:



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Douglas Evans, Secretary

CALIFORNIA ALPINE CLUB  
 BOARD OF DIRECTORS MEETING  
 DATE: Jan 19, 2014

LIST OF ATTENDEES

NAME (Please, please print!)

1	Helena Troy	45	
2	Graham Farber	46	
3	Douglas Egan	48	
4	Margy Eller	49	
5	Cindy Toran	50	
6	MARK SAPIRO		
7	Don Lawson		
8	GENE KENDRICK		
9	BILL MAYERS		
10	Tomie Beedle		
11	JIM NIXON		
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ALPINE LODGE REPORT  
CAC BOARD OF DIRECTORS' MEETING – JANUARY 19, 2014

WORK PARTY PARTICIPANTS

We had 74 participants to the Alpine Lodge Work Parties in 2013. Many members have come up more than once. This group represents over 600 hours of cleaning and maintenance at the Lodge for our members' enjoyment.

SPRING HOST TRAINING

The Spring Host Training for the Alpine Lodge has been scheduled for April 11 and 12. Ed Del Monte is confirmed as our primary presenter and we are working to confirm our other speakers. Jay Gustafson is our lead host and if you have not been through the Host Training in the past three years, we encourage you to join us this April. Please feel free to contact Jay to reserve your spot.

COUNTY BUILDING PERMITS

We are happy to announce on December 5 we received final approval by the County for both the Deck repair permit and the ADA improvement permit here at the Lodge. The Trustees wish to thank Russ Toran for the work he performed as project lead to complete this much needed and important project.

SPRINKLER 5-YEAR INSPECTION

The Lodge recently completed a 5-year inspection of the Fire Sprinkler System. We are still waiting the written report. Conversation with the inspector revealed the County has added an additional requirement for a Backflow Preventer on systems such as ours and we will need to comply with this requirement.

GREEN SHEET

It has been over a year since the Board had a discussion leading to eliminating the printing and mailing the Green Sheet to save cost, as it is always available online to our members. At that time I was in support of that idea. With a year's experience, the Trustees have some feedback on that decision.

In the past year we have begun to receive many questions such as: What time is the Lodge open on Sundays? May I sign up for a Spontaneous Overnight three weeks out? What are the times for the mid-week work Parties? How do I find the on-line Calendar? These questions come primarily from trained hosts, long time members and occasionally new members. These are all easily answered in the Green Sheet. When I ask if they are familiar with the Green Sheet the answer is frequently no.

The Green Sheet is now relegated to be only one of 19 line items on the Members' home page and called CAC Quick Reference Sheet and only parenthetically referred to as the Green Sheet.

In retrospect, the Green Sheet being printed and mailed to each member on an annual basis gave members an opportunity to review important information about each Lodge, membership expectations, other guidelines and general information about the Club. It truly is a Quick Reference Sheet when it is available off line and on our desk not just our computer desktop. We are learning the importance of this annual refresher and would like the Board and Publications to reconsider the issue of printing and mailing a copy each year.

## ECHO SUMMIT LODGE REPORT

CAC BOARD OF DIRECTORS' MEETING – January 19, 2014

- ADA Bathroom Remodel: In early December based on a site visit it became clear that the contractor would not complete the project by Christmas and we were concerned about the quality of the work. Echo Trustees decided to ask CAC Member, Tim Seeley, to complete the job. Tim inspected the job and found many code violations and construction not completed according the plan. Although the El Dorado County Building Inspector had signed off on some phases of the work, he later issued a Correction Notice after re-inspection. We are currently in negotiation with the original contractor to settle on an amount due for partial completion of the project. Tim Seeley repaired plumbing damage caused by the contractors neglecting to drain the pipes before a severe cold spell and put up a temporary wall so we could use the first floor dorm for the winter season. Tim is also preparing a bid for completion of the project.
- Two new trustees will join the team due to retirements: Mary Larkin replacing Edie Nelson and Bob Henry replacing Tom Coleman. A big thank-you to Edie & Tom for many years of service to Echo Lodge and a warm welcome to Mary & Bob.
- Usage at Echo Lodge has been very light due to the lack of snowfall and warm weather, which will have an adverse impact on 4<sup>th</sup> quarter financial results. Echo Lake has no ice at all on the top third of the lake and there is very little snow at the lodge . We hope for a change in the weather soon.
- The next Echo Trustee Meeting will be Tuesday, February 11, 2014, 5 pm by teleconference.

Financial Summary  
Third Quarter Fiscal Year 2013

CALIFORNIA ALPINE CLUB  
INCOME STATEMENT  
as of Dec 31, 2013

	LAST YR ACTUAL Q3 12/31/12	Difference Last Year vs. Current Year	CURRENT YR ACTUAL Q3 12/31/13	Difference Budget vs. Current Year	Full Year Budget FYE 3/31/14	9 Month Actual as % of Full Year Budget
<b>INCOME from Operations</b>						
<b>Alpine Lodge - Operations - Total</b>	<b>39,190</b>	<b>-4,411</b>	<b>34,779</b>	<b>7,050</b>	<b>43,120</b>	<b>80.7%</b>
Events at Alpine - Gross	4,236	2,986	7,222	4,778	12,000	60.2%
Donations	539	285	824	-24	800	103.0%
Tam Bldg Apt Rental	7,200	-6,480	720	0	720	100.0%
Accommodations Outside	16,128	-2,273	13,855	-855	13,000	106.6%
Accommodations Members	10,106	-1,075	9,031	5,669	14,700	61.4%
Miscellaneous Income	981	1,937	2,918	-2,518	400	729.5%
	0	209	209	1,291	1,500	13.9%
	0	0	0	0	0	
<b>Echo Lodge - Operations - Total</b>	<b>52,570</b>	<b>-6,302</b>	<b>46,268</b>	<b>33,732</b>	<b>80,000</b>	<b>57.8%</b>
Lodging Revenue	12,082	90	12,172	9,328	21,500	56.6%
Meals Revenue	25,332	-3,839	21,493	20,507	42,000	51.2%
Private Events - Members	5,330	-929	4,401	2,099	6,500	67.7%
Private Events - Outside	1,703	-1,703	0	1,500	1,500	0.0%
Associate Member Dues	5,040	-1,626	3,414	2,586	6,000	56.9%
Lodge Deposit Forfeits	626	981	1,607	893	2,500	64.3%
Donations	262	2,346	2,608	-2,608	0	
Miscellaneous Income	52	521	573	-573	0	
	2,143	0	0	0	0	
<b>CAC - Operations - Total</b>	<b>86,043</b>	<b>-55,489</b>	<b>30,554</b>	<b>12,746</b>	<b>43,300</b>	<b>70.6%</b>
Member Entrance Fees	690	-15	675	-175	500	135.0%
General Membership Dues	34,248	-5,738	28,510	11,490	40,000	71.3%
Associate Member Dues	0	0	0	0	0	
Donations	51,090	-49,741	1,349	1,151	2,500	54.0%
Member Assessment	0	0	0	0	0	
Miscellaneous Income	15	20	20	300	300	6.7%
	0	0	0	0	0	
<b>TOTAL INCOME from Operations</b>	<b>177,803</b>	<b>-66,202</b>	<b>111,601</b>	<b>54,818</b>	<b>166,419</b>	<b>67.1%</b>
<b>OPERATING EXPENSES:</b>						
Cost of Events - Alpine Lodge	251	4,111	4,362	1,138	5,500	79.3%
Cost of Meals - Echo Lodge	13,977	-2,107	11,870	11,230	23,100	51.4%
CAC Funded Activities	1,880	-1,244	635	1,365	2,000	31.8%
Repairs & Maintenance	6,061	-2,919	3,142	4,858	8,000	39.3%
Utilities	10,897	2,108	13,004	1,146	14,150	91.9%
Supplies	4,957	-957	4,000	950	4,950	80.8%
Insurance	16,261	387	16,648	69	16,717	99.6%
Septic Tank	1,008	1,372	2,380	-1,330	1,050	226.7%
Garbage Service	2,614	263	2,877	873	3,750	76.7%



Cleaning & Laundry	284	155	439	-239	200	219.5%
Work Parties	2,243	1,290	3,533	-533	3,000	117.8%
Host Training	2,017	-436	1,581	119	1,700	93.0%
Trail Clearing	0	215	215	285	500	43.0%
Equipment Rental	565	-330	235	-235	0	
Property Tax	7,863	-1,957	5,906	1,924	7,830	75.4%
Federal Income Tax	0	1,531	1,531	-1,531	0	
CA Franchise Tax	10	1,085	1,095	-1,095	0	
Federal Land Use Fees	0	2,343	2,343	2,407	4,750	49.3%
Accounting Fees	925	50	975	525	1,500	65.0%
Dues Expense	40	10	50	-50	0	
Office Exp & Postage	755	312	1,067	83	1,150	92.8%
Publications - Printing	3,812	265	4,077	1,923	6,000	68.0%
Publications - Mailing Service	2,139	450	2,588	412	3,000	86.3%
Centennial Costs	106	4,552	4,552	-4,552	0	
Miscellaneous Exp		674	780	2,620	3,400	22.9%
<b>TOTAL OPERATING EXPENSE</b>	<b>78,664</b>	<b>11,221</b>	<b>89,885</b>	<b>22,362</b>	<b>112,247</b>	<b>80.1%</b>
<b>NET OPERATING INCOME</b>	<b>99,138</b>	<b>-77,422</b>	<b>21,716</b>	<b>32,456</b>	<b>54,172</b>	<b>40.1%</b>
<b>OTHER INCOME</b>	<b>1,840</b>	<b>-404</b>	<b>1,436</b>	<b>1,494</b>	<b>2,930</b>	<b>49.0%</b>
Dividend Income	0		0		0	
American Century	1,746	-372	1,373	1,427	2,800	49.1%
Interest Received	95	-32	63	67	130	48.3%
<b>OTHER EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>NET INCOME (LOSS)</b>	<b>100,979</b>	<b>-77,826</b>	<b>23,152</b>	<b>33,950</b>	<b>57,102</b>	<b>40.5%</b>
<b>IMPROVEMENTS:</b>						
Echo Summit Lodge	16,806	-8,432	8,374	29,626	38,000	22.0%
Alpine Lodge	601	14,838	15,439	13,446	28,885	53.5%
<b>TOTAL IMPROVEMENTS</b>	<b>17,407</b>	<b>6,406</b>	<b>23,813</b>	<b>43,072</b>	<b>66,885</b>	<b>35.6%</b>
<b>TOTAL INCOME (LOSS)</b>	<b>83,572</b>	<b>-84,232</b>	<b>-661</b>	<b>-9,122</b>	<b>-9,783</b>	<b>6.8%</b>

As of Dec 31, 2013

**2013 Centennial Celebration  
Expenses and Income Combined**

<b>Budget Description</b>	<b>Budget Amount</b>	<b>Actual Amount</b>	<b>Delta</b>
Commemorative Dinner	500	1,130	-630
Historical Display	300	104	197
Echo Summit Open House	250	392	-142
Alpine Lodge Open House	250	614	-364
Mill Valley Historical	100		100
Mt Play Event		100	-100
Commemorative Hike		150	-150
Subtotal Original	1,400	2,490	-1,090
Centennial Newsletter	2,000	1,166	834
Subtotal Approved	2,000	1,166	834
Banner	300	273	27
Video/interviews	300	1,614	-1,314
T-shirts	400	-718	1,118
Unallocated	600		600
Subtotal Incremental	1,600	1,169	431
Total	5,000	4,825	175

California Alpine Club  
Board of Directors Meeting

Treasurer's Report Jan 19, 2014

Financial Activity

Revenue from Operations

The first nine months of FY 2013 show \$66K lower revenue compared to FY 2012, due to \$50K bequethal in 2012, dues off \$6K, and lodge revenues off \$11K. Alpine apartment rent revenue loss was \$6K of the \$11K.

Expenses

Expenses for the nine months are higher by \$11 K (14%) primarily due to Centennial expenses (\$5K), the web site project (\$4K) and property taxes (2K).

Budgets

The operational financial results are ahead of budget. Comparing nine month numbers to the full year budget, operating income is at 67% of budget, and expenses are 80% of budget. Improvements are at 36% of budget. The bottom line is a loss of \$1K for the nine months of FY 2013 versus budgeted loss of \$10K for full year 2013.

Outlook

The fourth quarter is always important for the financials as Echo benefits from the winter weather and the dues campaign begins. 4<sup>th</sup> quarter 2012 had a profit of \$26K, which if repeated this year would put us well ahead of budget. Another variable is lodge improvement expenditures which are \$24K for 9 months, well below full year budget by \$43K.

As a supplement to this report there is a summarized Income Statement comparing the Q3 results for FY 2013 with FY 2012 and the full year FY 2013 budget. There is also a summary of the costs associated with the 2013 CAC Centennial celebrations.

# **Finance Committee Report**

## **BoD Meeting January 19, 2014**

### **Financial Activity**

Bill Mayers, prepared a comprehensive Treasurer's report in addition to the Consolidated financial report for the third quarter.

### **Financial Health**

Income is below normal. Contributing factors are the loss of rental of the Tam building and snow conditions at Echo. Low snow levels in the 4<sup>th</sup> quarter will create a loss (income-expenses) for the year. However, adequate reserves are on hand.

### **Future Actions Items for Finance Committee**

1. Review 4<sup>th</sup> quarter consolidated financial report.
2. Review backup data maintained by the lodges.

**Submitted by Finance Committee:**

**John Lillich, Carroll Pearson, Cindy Toran, Diane Ryan, Mike Vaggione, Bill Mayers, Jay Gustafson, Richard Thornton, and Carl Duisberg**

**DRAFT**  
**California Alpine Club**  
**Board of Directors**  
**Resolution 11: New Member Application Procedures**

**Purpose:** To establish procedures to be followed by the Membership Committee and others as required by Article II Section 3 of the By-Laws.

**Whereas:** The BOD has determined that it would facilitate operations if New Member Application Procedures were separated from the By-Laws and adopted as a Board Resolution.

**Resolved:** The BOD approves the following procedures to be used by the Membership Committee and others for administering the application for club membership by prospective new members:

1. **Activity Participation:** To become eligible for membership in the California Alpine Club, a prospective member should attend at least two Club activities within the 12-month period immediately preceding submission of the membership application. At least one of the activities must be active participation in a work party at either lodge or other work project as approved by a Board Member, Lodge Trustee or a Committee Chairperson.
2. **Application Form:** Following completion of the two activities the prospective member should complete and sign the CAC Membership Application form (available at the website).
3. **Sponsors:** The prospective member will need the signatures of two Sponsors on their application. The role of the Sponsor is to explain the club purposes/goals, its governance, responsibilities of membership, and the importance of volunteerism to the prospective member. Sponsors must be members in good standing. Joint Members are considered a single Sponsor for the purpose of signing new member applications.
4. **Finding a Sponsor:** In some cases, prospective members will already know CAC members who might act as their Sponsors. In other cases, prospective members should consult a recent edition of Trails and decide which activities might bring them into contact with CAC members who could become Sponsors. Examples of such activities might be Sunday Hikes at Alpine Lodge or events, including work parties, at either Lodge; however, any event/activity involving an overnight stay at either lodge requires that a prospective member be accompanied by a CAC Member.
5. **Submission of Application Form:** Applications, Entrance Fees and Annual Dues (see below) shall be submitted to the Membership Chairperson. The candidate shall be entitled to the full rights and privileges of membership, except for voting

rights and holding office, from the date of submission of a completed application.

6. Conversion of Regular to Joint Membership:
  - a. If two Regular members marry or otherwise establish a relationship which qualifies them for Joint Membership (as defined in Section 2.2 of the By-Laws) - they may communicate their change of status to the Registrar who will permit them to submit the appropriate Annual Dues for Joint Membership the following April 1.
  - b. If the spouse or a partner of a Regular Member wishes to join the club and thereby create a Joint Membership – he or she must complete the two activities. The Regular Member may be one of the Sponsors. Upon completion of the two activities the couple should then complete the CAC Membership Application form as if they were applying for Joint Membership except that a notation should be made on the form that this is a ‘Spouse Application’ or ‘Partner Application.’ Applicable Entrance Fees and Annual Dues are described in Sections 8 and 9.
  
7. Student Member: Students may join with a letter of request to the Membership Chairperson from their parent(s)/guardian(s) who is/are already Members. The letter should indicate names and birthdates. Students who do not have a parent or guardian who is a member of the Club must make application for membership as if they were applying for Regular Membership.
  
8. Entrance Fees: An entrance fee (shown on the Application Form) must accompany an application for Regular or Joint Membership. There are no entrance fees for Student Membership. In the case of a Spouse or Partner Application an entrance fee equal to the entrance fee for a Regular Member shall be included with the application.
  
9. New Member Annual Dues: The Annual Membership Dues are shown on the Application Form. New Member Annual Dues should be included with the application and may be adjusted depending upon the date of application. Those applying from:
  - a. April 1 through June 30 shall pay dues for a full year.
  - b. July 1 through Dec 31 shall pay dues for one-half year.
  - c. January 1 through March 31 shall pay dues for a full year; such dues shall be considered full payment for the following fiscal year.

In the case of a Spousal or Partner Application, the New Member Annual Dues shall

equal the difference between the dues of Joint and Regular Membership and may be adjusted depending on the date of application. Those applying from:

- a. April 1 through June 30 shall pay such difference.
- b. July 1 through December 31 shall pay 50% of such difference.
- c. January 1 through March 31 shall pay nothing. On April 1 the couple will pay annual dues for Joint Membership.

10. Election of New Members: The Membership Committee shall determine whether the application is complete as determined by these procedures. The name(s) of the proposed member(s) shall be submitted by the Membership Committee to the Board of Directors for its review and board action to accept at its next meeting. The Membership Committee shall inform the candidate(s) of the board action and the new member names shall be published in the next issue of Trails. In the event that the application for membership is not approved, the prepaid dues and entrance fee shall be refunded and membership rights terminated.

Jim Nixon, President

Approved: \_\_\_\_\_ 2014